Project Number:_____

Project Type:_____

Project Description:_____

City of Lincoln
Check Plan Comments and Corrections

☐ Reviewed / Checked   ☐ Rejected / Not Checked

 ☐ Subject to Corrective Actions ☐ Incomplete Plans

 ☐ Additions As Noted   ☐ Missing Items

 ☐ Design Standard Instructions ☐ Design Standards not met

 ☐ Review Drafting Standards   ☐ Drafting Standards not met

 ☐ Other_____ ☐ Other_____

Engineering Firm: _____

Project Designer:_____

Telephone: (____) _____

Email: _____

Checked by: _____ ☐ Submission Checked

Date: _____ ☐ Design Checked

Submittal Date and Type: _____ ☐ Drafting Checked

The plans have been checked, and the necessary corrections, additions, and instructions are marked on attached checklist. The plans will not be rechecked until the correction list is returned showing either a Circle around the "X" on the second column indicating the correction has been made or a brief explanation for each item which does not have a "Circle" . Make all corrections marked on the checklist. Also, make corrections or additions indicated on the attached check print(s).

Note: Once an item has been marked or issue questioned, the designer is responsible for checking and reviewing all other instances of that same type throughout the plans.

Plans marked rejected have not been checked and require additional information, missing items to be submitted, completion of the plan set, design, and or drafting standards to addressed before the plans will be reviewed